

MEMBERS' INFORMATION AND COMPUTER TECHNOLOGY (ICT) ALLOWANCE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIM BY COUNCILLOR: Bruce Adams

ICT ALLOWANCES FOR THE MONTH OF: March 09

DATE OF PURCHASE	FULL DESCRIPTION OF ICT ITEM PURCHASED	AMOUNT CLAIMED		RECEIPTS ATTACHED*	
		£	p	YES	NO
4 Oct 08	ADSL Line 0108	✓ 14	99	✓	-
4 Nov 08	Nov 08	✓ 14	99	✓	-
4 Dec 08	Dec 08	✓ 14	67	✓	-
4 Jan 09	Jan 09	✓ 14	67	✓	-
4 Feb 09	Feb 09	✓ 14	67	✓	-
4 Mar 09	Mar 09	✓ 14	67	✓	-
28 Mar 09	Blackbook Bought for PC	✓ 14	99	✓	-
28 Mar 09	7 Port 2 USB Hub for PC	✓ 24	99	✓	-
Invoice date <u>30/03/09</u> Supp ID <u>800196</u> Gross amt <u>£250.00</u>					
Inv No. <u>N/A</u> Due Date <u>06/04</u>					
Text (30 chars incl spaces) <u>CLR ADAMS - ICT</u>					
PLEASE CON READING TI	Acc code <u>J26 EZ</u>	TS	CostC <u>MJ30</u>	Cat	Net £ <u>250.00</u>
*FAILURE TO	IGN BELOW AFTER				
TOTAL		✓ 128		64	

*FAILURE TO FOLLOW INSTRUCTIONS WILL RESULT IN THE CLAIM BEING REJECTED

I declare that I have read the instructions and agree to the terms and conditions of the claim form. I agree to indemnify the Council for any loss or damage caused by my negligence or the negligence of my family or household members. I agree to indemnify the Council for any loss or damage caused by my negligence or the negligence of my family or household members. I agree to indemnify the Council for any loss or damage caused by my negligence or the negligence of my family or household members.

Date: 30/3/09

For Office Use Only	
Demographic Services:	Authorised for Payment: <u>31/03/09</u>
Payroll:	Input by: <u>[Redacted]</u> Checked by: <u>[Redacted]</u>